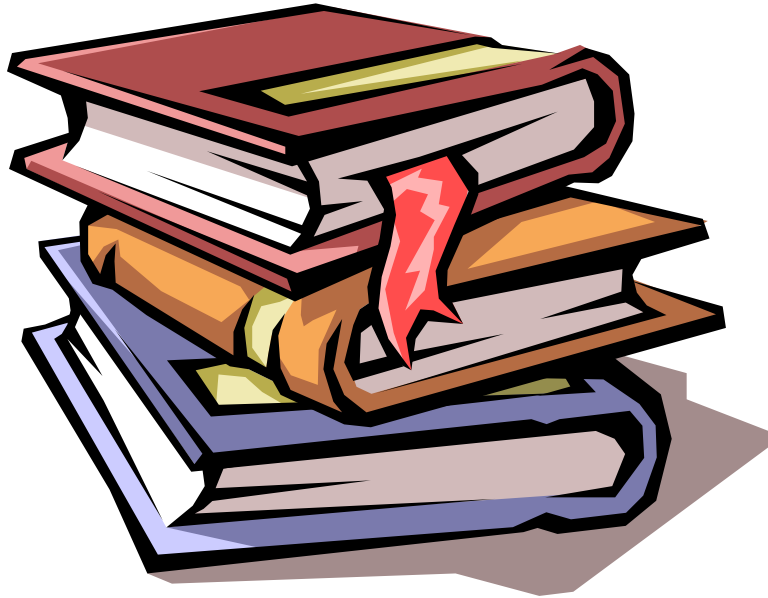


**Wesley Christian School**  
2456 Broughton Street  
Orangeburg, SC 29115  
(803) 536-6167



**ETERNITY**

*Wesley Christian School is a ministry of First Southern Methodist Church of Orangeburg.*



**2022-2023 Student Handbook**

*Wesley Christian School  
is an educational ministry of  
Wesley Christian School, Incorporated,  
a non-profit, tax-exempt South Carolina  
corporation, sponsored and supported by  
First Southern Methodist Church of  
Orangeburg, South Carolina.*

**NOTICE OF NON-DISCRIMINATORY  
POLICY AS TO STUDENTS**

Wesley Christian School admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to all students at the school. We also do not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admission policies, scholarship or loan programs, and athletic and other school-administered programs.

## WITHDRAWAL PROCEDURES

1. The Principal will communicate with parents regarding the withdrawal procedure. An Exit Interview is requested.
2. A Student Withdrawal Form must be submitted to the school office.
3. The student must undergo a check-out procedure in which all books and any other school property are returned to the school.
4. All financial obligations must be paid in full, including tuition for the last month and any additional days attended. Parents who have prepaid tuition will be reimbursed for the months not attended after completion of the withdrawal procedure. Curriculum and registration fees are non-refundable.

## RE-ENROLLMENT

All families wishing to return to Wesley Christian School must complete and return the re-enrollment forms prior to the beginning of the new school year. No student has an absolute right to re-enroll. Applications for re-enrollment will be approved at the sole discretion of the school. Wesley Christian School reserves the right to deny re-enrollment to any student who is in violation of the Standard of Conduct.

**If parents or students are not in harmony with the school standards or policies, students will not be allowed to re-enroll.**

## CHANGES IN THE HANDBOOK

The Administration reserves the right and privilege to make any additions, deletion, and/or amendments to this handbook that it considers necessary in order to promote the purpose of Wesley Christian School within Biblical principles.

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## Welcome to Wesley Christian School!

We, the school board, faculty, and staff, of Wesley Christian School welcome you to our school. Christian education is one of the most important decisions in training up a child in the way of the Lord. The investment of your time and money into the life of your child will surely reap eternal results. We feel honored that you have agreed to partner with us in this endeavor. We believe that God is pleased when we put our children's need to develop a relationship with Him as a top priority.

Students, it is our desire that you will grow spiritually, academically, socially, and physically while you are under our care. You are beginning an exciting adventure which can influence the rest of your life.

This Handbook has been provided to better acquaint you with some of our policies and procedures for our school. We ask that you give us your full support so that Wesley Christian School is not only an educational facility, but also an educational family.

WESLEY CHRISTIAN SCHOOL  
2456 Broughton Street  
Orangeburg, SC 29115  
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ment of any fees and tuition payments for all services rendered, regardless of academic progress, for the full month in which their student(s) attended school.

### TUITION for 2022-2023 Academic Year

#### 12 month Tuition Schedule

K-4 & K-5 :	\$2,100 (per child) (175.00) (1/2 day)
K-4 & K-5 :	\$3,200 (per child) (\$266.66/mo)
1st thru 12th :	\$3,750 1st child (\$312.50/mo)
	\$3,630 2nd child (\$302.50/mo)
	\$3,510 3rd child (\$292.50/mo)
	\$3,510 4th child (292.50/mo)

#### 10 month Tuition Schedule

K-4 & K-5	\$2,100 (per child) (210.00) (1/2 day)
K-4 & K-5:	\$3,200 (per child) (\$320/mo)
1st thru 12th :	\$3,750 1st child (\$375/mo)
	\$3,630 2nd child (\$363/mo)
	\$3,510 3rd child (\$351/mo)
	\$3,510 4th child (351/mo)

A registration fee of \$100 is due upon enrollment. A book deposit for K-4 through 8th grade in the amount of \$100 will be due by August 10th. The book balance is due by December 10th.

Late pick-up Fee: \$10.00 **per half-hour**. This fee begins at 3:30 p.m.

Early arrival Fee: \$2.00 per morning. This fee is for any child dropped off before 7:45 a.m.

Payment in Advance: Any account paid in full before August 1 will receive a 5% discount off of the full-year tuition.

Payment on your account is due by the 10th of each month beginning on June 10 for 12-month schedule. It is due August 10 for 10-month schedule.

No account will be permitted to become more than one (1) month in arrears. If this occurs, your child/children may not be allowed to attend classes until the account is brought up-to-date.

ment, he initial Application Statement, or an Application for Re-enrollment you are giving authorization to the school to withhold report cards or other records until tuition and other fees have been paid in full.

For a list of your current tuition and fees, please request a copy of the Tuition and Fees Statement from the School Office.

Payment on your account is due by the 10th of each month.

No account will be permitted to become more than one (1) month behind. If this occurs, your child/children may not be allowed to attend classes until the account is brought current.

## TUITION PAYMENTS

1. Tuition payments paid in total at the beginning of the academic year will receive a 5% discount.

2. Tuition payments may be paid monthly in 12 equal installments beginning June 10<sup>th</sup> and continuing through May 10<sup>th</sup> the following year. Payments may be split each month into ½ payments, due the 1<sup>st</sup> and 15<sup>th</sup>; however, such terms must be pre-approved.

3. All tuition payments and school-related fees are to be paid as specified on the Financial Form.

4. If payment is not made by the end of the month, a \$25.00 late charge may be assessed, unless arrangements have been made with the school.

5. Postdated checks will not be accepted unless the date on the check allows the check to be cashed before the 10<sup>th</sup> of the month in which the payment is due.

6. If the bank returns a check for “insufficient funds”, the parent’s account will be charged \$25.00 for each returned check. The parent will be contacted for permission to redeposit the check or secure a replacement. Payment must be honored within 10 days.

7. If a student is expelled during the school year, the \$200.00 withdrawal fee will be charged. Tuition payments will be refunded on a pro-rated basis for any pre-paid months remaining in the school year not including the current month.

8. If a student/family withdraws voluntarily, a \$200.00 withdrawal fee will be charged. Parents are responsible for full pay-

## PERSPECTIVE

**Wesley Christian School stands without apology for the old-time Gospel and the highest standards of morality and Christian behavior.**

The objective in having a private Christian school is to obey the scriptural command of Deuteronomy 6:5-7a:

"And thou shalt love the Lord thy God with all thine heart, and with all thy soul, and with all thy might. And these words, which I command thee this day, shall be in thine heart: And thou shalt teach them diligently unto thy children...

It is our purpose and intent to, "train up a child in the way he should go..." (Proverbs 22:6)

Teaching is training. Training for life must include training for eternity!

Wesley Christian School is an extension of the Christian home in training young people for time and eternity in a Christian environment. Our school staff works closely with the parents to train the whole child.

The goal of this school is not to reform, but to train Christian youth in every ability to the highest principles of:

Christian Leadership  
Individual Responsibility  
Good Citizenship  
Personal Integrity  
Self-discipline

All students must be treated with dignity and respect, free of threats or harassment.

**Attendance at Wesley Christian School is a privilege and not a right.**

## ADMISSIONS POLICY

Wesley Christian School admits students of any race, color, and national or ethnic origin to all the rights, privileges, programs and activities made available to students of the school. We do not discriminate on the basis of race, color, national or ethnic origin.

## STATEMENT OF FAITH

1- We believe the Bible to be the verbally inspired Word of God. It is the only complete and final revelation of God to man in this age and is the standard and guide of conduct and action for the school and church.

2- We believe that Jesus Christ is the only begotten Son of God, fully God and fully man.

3- We believe that the only salvation possible is by the free gift of God through Jesus Christ when an individual repents of his sins and trusts Jesus Christ as his own personal Savior.

4- We believe that all men are born with a sinful nature and therefore are lost and need to be saved.

5- We believe that all who die with faith in Jesus Christ will go to an eternal heaven. All who die apart from faith in Him will go to an eternal hell.

6- We believe that God Almighty is the Creator of all things, time, space, and eternity.

7- We believe in the reality of a personality of total evil called Satan.

8- We believe that Jesus Christ is risen from the dead and ever lives to make intercession for His people. We believe that this same Jesus is coming again to receive His people unto Himself.

- Teach your child the importance of getting along with others.
- See that your child eats well-balanced meals every day.
- Instill clean health habits at an early age.
- Review your child's progress at the end of the day. Give assurance if he or she is doing well.

## PARENT VOLUNTEERS

Parent volunteers are a vital part of the success of Wesley Christian School. Assistance is always needed in areas such as fundraising, construction, teaching, mentoring, field trip chaperones, transportation, and social functions. An opportunity will be presented at the beginning of the school year for each family to sign up in their area(s) of interest.

## PARENT ORIENTATION

**It is imperative that parents thoroughly understand the philosophy of education and methodology of instruction. Therefore, all parents are required to attend the Parent Orientation (Roundtable Discussion) held prior to the beginning of the school term. The day and time will be listed on the School Calendar.**

## FINANCIAL INFORMATION

The Administration reserves the right and privilege to make any additions, deletions, and/or amendments to this handbook that it considers necessary in order to promote the purpose of Wesley Christian School within the framework of Biblical principles.

In the event of withdrawal, transfer, or expulsion, the parents are responsible for full payment and other fees. Full payment of tuition and other fees must be paid through the end of the month for grades K-4 through 6, and through the end of the semester for grades 7 through 12. The school reserves the right to withhold report cards, diplomas, and transcripts until tuition and other fees have been paid in full. By signing the Student Handbook Agree-

## REQUIREMENTS FOR GRADUATION

A minimum of twenty-four (24) units of credit are required for graduation.

All students are required to complete the same number of units but may choose different courses of study within a given field.

Valedictorian and Salutatorian will be awarded to students in the College Preparatory program only. Seniors will not be permitted to march in commencement exercises if they lack more than one (1) credit for graduation.

## PRACTICAL PARENTAL RESPONSIBILITIES

- Kindergarteners **MUST** be potty-trained, including being able to care for their own hygiene after trips to the restroom.
- Be sure your child arrives at school on time each day and is not tardy.
- Help your child develop a positive attitude toward school and their teacher.
- Make a schedule for your child – playtime, study time, TV and bedtime – and follow it.
- Get your child up in the morning, allowing time to get dressed and eat breakfast in a calm atmosphere before going to school.
- Go to school and meet your child’s teacher to show support and concern for your child’s education and his/her behavior.
- Know the teacher’s objectives, and the format in which they are implemented in order to more fully understand his/her teaching method.
- Make yourself visible around the school. It will make your child happy and proud. Plus, you can help the school, which can be very rewarding to you and your child’s teacher.
- Teach your child to learn at home. Remember, you are also a teacher.
- Provide a quiet, private place for your child’s study time at home.
- **DO NOT** do your child’s homework for him — he may someday fail because of dependence on you. You will not be there on test day.
- Instill values in your child such as respect, honesty, and dependability.

9- We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between one man and one woman. We believe that any form of sexual immorality; including homosexuality, lesbianism, bisexuality, incest, fornication, adultery, and pornography are sinful perversions of God’s gift of sex. We believe that God disapproves of and forbids any attempt to alter one’s gender by surgery or appearance. (Gen. 2: 24; Gen. 19:5, 13; Gen. 26: 8-9; Lev. 18: 1-30, Rom. 1: 26-29; 1 Cor. 5: 1; 6: 9; 1 Thess. 4: 1-8; Heb. 13: 4)

10– We believe that the only legitimate marriage is the joining of one natural man and one natural woman. (Gen. 2:24; Rom. 7:2; 1 Cor. 7:10; Eph. 5: 22-23)

11- We believe that abortion is the murder of the unborn and is a sinful and wicked deed.

12- We believe that lawsuits between believers are Scripturally wrong and should be avoided if at all possible.

## PLEDGES

Pledges to the United States Flag, the Christian Flag, and the Bible will be recited daily.

Pledge to the American Flag

I PLEDGE ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA, AND TO THE REPUBLIC FOR WHICH IT STANDS, ONE NATION, UNDER GOD, INDIVISIBLE, WITH LIBERTY AND JUSTICE FOR ALL.

### Pledge to the Christian Flag

I PLEDGE ALLEGIANCE TO THE CHRISTIAN FLAG, AND TO THE SAVIOR FOR WHOSE KINGDOM IT STANDS; ONE SAVIOR, CRUCIFIED, RISEN, AND COMING AGAIN WITH LIFE AND LIBERTY FOR ALL WHO BELIEVE.

### Pledge to the Bible

I PLEDGE ALLEGIANCE TO THE BIBLE, GOD'S HOLY WORD; I WILL MAKE IT A LAMP UNTO MY FEET AND A LIGHT UNTO MY PATH; I WILL HIDE ITS WORDS IN MY HEART THAT I MIGHT NOT SIN AGAINST GOD.

## PHILOSOPHY OF EDUCATION

Wesley Christian School began with the premise that true education comes from God. This premise is based on the fact that only Christian education deals with the dimensions of life viewed from a Biblical perspective. True education does not just present data, but relates everything to God's plan for mankind.

In order for an educational program to be academically sound and instructionally effective, it must be founded upon Christian educational principles that recognize the true nature of God, of truth, of knowledge, and of man. Implicit in Christian education are these basic truths:

- Man does possess a spiritual dimension. (Genesis 1:27)
- Education involves the total being spiritually, intellectually, physically, and socially. (Proverbs 9:9)
- Each person possesses unique, individual potential, traits, and needs. (Romans 12:3-8)

The educational experience must involve the development of Christian beliefs, attitudes, and skills leading toward zealous application.

Our philosophy of education is based on God's Word, and all truth will be taught from these perspectives:

- Deal with conflict in school relationships according to Biblical principles and will not consider filing or bringing litigation against our school. Parents will agree, and we pledge, to resolve any disputes through Christian mediation. "Moreover if thy brother shall trespass against thee, go and tell him his fault between thee and he alone; if he shall hear thee, thou hast gained thy brother. But if he will not hear thee, then take with thee one or two more, that in the mouth of two or three witnesses every word may be established." (Matthew 18:15-16)
- Seek to strengthen the school by speaking well of administration, staff, students, and other families. "Be kindly affectioned one to another with brotherly love; in honor preferring one another." (Romans 12:10)

## PARENT CONFERENCES

You may schedule a conference with your child's teacher any time you feel such a conference is needed. Parents should not expect a conference to be scheduled at a time that will interfere with the teacher's daily class duties.

## GRADING SCALE AND PROMOTION

100—93	A	76—70	D
92—85	B	69 & below	F
84—77	C		

Elementary school students who fail Reading **or** English **or** Math may be retained in their present grade and not promoted. Any student who fails any **two** subjects will be retained in their present grade.



## PARENTAL INVOLVEMENT

The active participation of each parent is essential to the education of each child, and must not be delegated to others. Wesley Christian School seeks to aid and supplement, not replace, the parents in the responsibility of training and teaching their children. Together, the parent-school team works to develop each child toward physical, mental, emotional, and spiritual maturity.

## OUR EXPECTATIONS OF PARENTS

Our purpose as Christian educators and Christian parents is to fulfill our God-given responsibility in training our children. Wesley Christian School is best able to serve parents who:

- Desire a Christ-centered education for their children which will prepare them for Christian service in whatever area the Lord directs.
- Desire a sound academic education in a healthy school atmosphere, which promotes growth in godly wisdom and righteous character.
- Are in agreement with and support the implementation of our mission, policies, and practices.
- Are striving to provide a spiritual home environment by demonstrating Biblical principles, attitudes, values, and conduct. (Ephesians 4:29)
- Lovingly provide training, instruction, correction, and discipline in the home for their children, according to Biblical principles. (Proverbs 22:6)
- Guard and protect the hearts and minds of their children from immoral and impure influences, such as unedifying friendships, occult persuasions, and compromising music, video, internet and TV programs. (Philippians 4:8)
- Are actively involved with their local church, and who are loyal to their church family and pastor.
- Are willing to support the school wholeheartedly by regularly praying for the staff, students and parents; promptly paying tuition and other related fees; and communicating regularly with staff about issues of concern.

### A. Reality:

God is the personal and purposeful Creator, and He is the guiding force of the universe. Reality in life involves the understanding that God is real and is active in the lives of men and women today.

### B. Truth

All truth is God's truth. Truth is consistent throughout the universe. Truth exists and is absolute. God has revealed Himself through His Scriptures, through nature, and through His Son. Man's understanding of truth comes through a study of the inspired, inerrant, infallible, authoritative Word of God, an understanding of His Creation, and having a personal relationship with Jesus Christ as Lord and Savior.

### C. Knowledge

All knowledge must be put in the context of Biblical truth. Any knowledge or personal conviction that serves as a guiding principle in an individual's life must be measured against the standard of truth as revealed in God's inspired Word.

### D. Man

Man is created in the spiritual and moral image or likeness of God. Man's essential nature is his freedom to choose or decide for himself what his behavior will be, what he will think, become, and do. Man's essential freedom of choice is affected by his inherent nature and his environment of both good and evil. Therefore, he is in need of special help to choose good and to find fulfillment in a reconciled life made possible by Jesus Christ, the divine Son of God.

### E. Christian Education

An integration of Bible truth will be an inseparable and primary part of the total educational process. Christian concepts will be unified with, inseparable from, and central to the academic offerings.

Youth need a steady influence while preparing to live in a complex society. Only the Bible has the answers to man's needs and longings; therefore, it will serve as a final authority for determining our guiding principle on all questions.

## STUDENT GUIDELINES

It is our full intention that every student at Wesley Christian School has fun and takes part in the activities available. The rules and guidelines listed in this Handbook will help make Wesley a better and safer school to attend. Students are expected to abide by a certain code of conduct to maintain their relationship with the school. Students not cooperating spiritually, morally, or scholastically will be dismissed. All conduct in situations relating to Wesley Christian School is expected to be of such character as to bring no unworthy reflection on the school. Whether occurring on campus or off, illegal or immoral activity on the part of any Wesley student will lead to expulsion or appropriate disciplinary action.

1. The staff expects each student to use language that is morally proper and constructive.
2. Students must show courtesy and consideration at all times to all faculty members, fellow students, and visitors. Students will address all teachers and adults with "Yes, Sir" or "Yes, Ma'am".
3. Students may bring cellular phones to school but they **must be turned off and given to the teacher at the beginning of the school day**. All phones will be returned to the student at the end of the school day. Students are not allowed to have cell phones during school hours, except in cases of an emergency.
4. Students may not bring laptop computers to school unless their teacher requests them to do so.

submitted to the school office in writing. Students not observing the speed limit or are viewed to be driving dangerously will not be allowed to drive on the school property. Wesley Christian School reserves the right to revoke the driving privilege of any student who violates the school driving policy. Once at school, students must receive teacher's permission to return to their cars during the school day.

## STUDENT TRANSFERS

Students transferring from Wesley Christian School to another school must have his/her account **paid up-to-date**. Neither Transcripts, Report Cards, nor Diplomas will be issued to any student whose account is in arrears. **A \$200 fee for early withdrawal will be charged.**

## SEARCHES

In the event that the school suspects a student possesses an unapproved item, Wesley Christian School reserves the right to search any student's person or belongings. Such a search may be conducted with or without the students' or parents' permission. When the parent registers the child, it is understood that parental consent to such searches has been given. Subject to searches are: automobiles, book bags, back packs, purses, pockets, desks, books, etc.

## PARENT-TEACHER ORGANIZATION

The PTO Meetings are held at the beginning of each quarter, four (4) times a year. These meetings promote good understanding between home and school, parents and teachers. These are informative, helpful times that build harmony and a spirit of cooperation. We encourage every family to actively participate in these meetings. **We must have the support of each parent in order for Wesley Christian School to succeed.**

Report Cards will be issued at the end of the first, second, and third quarter PTO meetings and at the final Awards day.

## FIRE DRILL

At the sound of the fire alarm, students are to walk out of the buildings in an orderly manner to the area towards the picnic tables by the entrance. When the “all clear” is given, students are to return to their classrooms:

- Walk in a straight line
- No running
- No pushing
- No talking
- Each teacher will be with their class.
- A fire drill will be held monthly during the school year.

## LUNCH

Wesley does not provide lunch. Students must bring their lunch and snacks to school each day. Wesley provides vending machines for students to purchase drinks and snacks during their breaks and at lunch time. If it’s necessary to deliver your child’s lunch after school starts, please deliver it to the office. This should be a rare occurrence. Please be prepared.

## SCHOOL CLOSINGS

The Wesley Christian School administration shall make a determination about closing the school during inclement weather. Such closings shall be announced on local radio stations WORG-FM (100.3) and WGFG-FM (105.1) as well as television stations WIS - TV 10 and WLTX - TV 19 in Columbia also Wesley’s facebook page. You will also receive a text or phone call from your child’s teacher.

## STUDENT VEHICLES

Students who drive to school must receive parental permission before he/she can drive on school property. This permission should be

5. Students may not bring certain items to school. A partial list of these items includes

Radios or Ear Buds	Matches or lighters
MP3 players, iPods	Chewing gum
Fireworks and like materials	CD players/discs/DVDs
PSPs and similar devices	Toys or Games
Knives and/or Guns etc.	Unapproved computer programs

## STANDARDS OF CONDUCT

### 1-COURTESY

Christians are supposed to treat everyone with the proper respect and are to show befitting deference to those in authority. Such conduct as talking back, sarcasm, complaining, gossiping, etc., will not be permitted. Neither will disrespect towards those in authority be shown in such ways as slamming down books, slamming doors, etc.

### 2-CLASSROOM BEHAVIOR

- Students are required to behave as Christian gentlemen and ladies.
- Students are to use their time wisely and not waste time during the day.
- Students are to keep track of their books, Paces, homework, and supplies and are to have them ready for class.
- Students may not write or pass notes in the classroom.

**3-CLEANLINESS OF PERSON AND CLOTHES**

Students are expected to keep both their clothes and bodies clean and appropriately presentable. We recognize that true Christianity is a matter of the heart and not outward appearance, but it is nonetheless true that our appearance is important.

**4-CHEATING**

The following procedure will be followed for cheating:

- 1st offense Verbal or Written Warning.
- 2nd offense Five (5) consecutive days of detention (45 minutes per day after school).
- 3rd offense Expelled for the remainder of the school year.

**5-STEALING**

The students are not to take anything that does not belong to them. They are to respect the property and belongings of others. This includes borrowing without the owner's permission. Any student who steals may be subject to immediate expulsion.

**6 -VANDALISM**

Students are not to mark or deface any property belonging to the school, teachers, students, First Southern Methodist Church, etc. Defaced or destroyed property will be replaced at the expense of the responsible student(s)/family.

**7-LANGUAGE**

Students are to refrain from not only cursing, swearing, and using the Lord's name in vain, but also name calling, vulgar, and slang expressions which are offensive. Students should use language that edifies the listener and that glorifies Jesus Christ.

**8-PHYSICAL CONTACT**

Students will not “bully”, push, hit, kick, scratch, fight, etc., with anyone, nor will students engage in any physical or promiscuous contact. (Such as, but not limited to, embracing, handholding, etc.)

**ILLNESS AT SCHOOL**

Students developing minor illnesses (e.g., cough, headaches) may rest in a designated area. If the student does not feel better in a short time period, his parents will be contacted to pick him up.

Any student with fever must be picked up.

**MEDICATIONS**

We are not required by law to administer medications. Prescription medications will not be given to a student without written permission by a doctor and parent indicating how many pills are to be given, what time it is to be given, etc. Medications must be accounted for by the parent when given to the teacher. The teacher will keep a log of each pill given that includes the time, the amount, and verification by a witness. It is the parents' responsibility to make sure the medication is always at the school for the child.

The school and teacher will be held harmless in any and all claims arising from the administration of this medication at school or school-related events. The parent is welcome to come to the school to administer medication to the child.

The parent will be given a form to be filled out by them and their child's physician.

**VISITORS**

All visitors are required to check in at the school office and may be asked to present identification, state their purpose, and state the intended length of their visit.

**TELEPHONE USAGE**

The school telephones are reserved for official school business and emergencies only. Unnecessary use of the telephone will not be allowed. Students are not permitted to receive calls unless they are true emergencies.

through 12 met the requirement as stated for the school year in which they entered school.

If the fourth dose of DTaP, DTP, or DT is administered before the fourth birthday, a booster dose is required at 4-6 years of age. The fifth dose is not required if the fourth dose was given on or after the fourth birthday. The minimum interval between DTaP dose #3 and #4 or #4 and #5 is six months.

*ii* If all four IPV doses are administered after 6 weeks of age and are all separated by at least 4 weeks, a fifth dose is not needed, even if the fourth dose was administered before 4 years of age.

An immunization certificate (form DHEC 1148) or an exceptions to immunization certificate can be obtained from the Health Department or your family physician. One form of either kind must be on file in the school office at all times.

## CONTAGIOUS ILLNESSES

Please do not send your child to school if any of the following conditions are demonstrated: unusual spots or rashes, sore throat or difficulty in swallowing, elevated temperature over 100 degrees (even if it goes down with use of medication), vomiting or diarrhea, evidence of lice, scabies, or other parasitic infections, redness, itching or discharge from the eye. Note that Wesley Christian School has a “nit-free” policy for readmission after being out of school with lice. This requires a teacher to check the student and certify the child to be nit free. On first occurrence of lice, student will be excused for a maximum of two (2) days from school. Any additional days during 1st occurrence and/or any subsequent occurrence will be counted as unexcused absence from school. Child must be “nit-free” to return.

Students should miss school for the number of days indicated

- 1) Measles — four (4) days from onset of rash;
- 2) Chicken Pox— six (6) days from last eruption of new vesicles;
- 3) Mumps— nine (9) days from onset to subsidence of swelling;
- 4) German Measles (Rubella) — four (4) days from onset of rash;
- 5) Respiratory Streptococcal Infections, including Scarlet Fever — not less than seven (7) days from onset if no physician in attendance or 24 hours from start of medication.

## 9 -WORLDLY PURSUITS

The following is a list of items in which students are not allowed to participate while attending Wesley Christian:

Tobacco in any form	Sexual immorality (see statement of faith 9 & 10)
Alcohol	Dancing
Drugs	

## 10-OFF CAMPUS

Each student will be held personally responsible for any information he or she posts on any form of social networking media and will be subject to accountability and disciplinary action for content posted in violation of school policy.

**It must be crystal clear to both students and parents that any immoral conduct prohibited at school is equally prohibited away from the school. The Christian life is not a game with one set of rules for church and school and another set for everyday life. Regardless of whether the activity takes place at or away from school, the student is equally subject to discipline for those actions, up to or including expulsion.**

**Parents will be asked to sign a statement acknowledging that they have read, understand, and agree that their child will abide by the Standards of Conduct, and that they will not sue (or threaten to sue) the school for the enforcement of said Standards of Conduct.**

## DISCIPLINARY POLICIES

Discipline is primarily the parents' responsibility. The school seeks to cooperate with the parents in the area of discipline. We will discipline as situation warrants it.

### 1-MINOR OFFENSES

Not all offenses warrant the same discipline. Minor offenses include writing and passing notes, chewing gum, throwing things at others, etc. For such offenses the teacher may require the student to memorize Bible verses, write sentences, sit at Break-Time, etc.

### 2-MAJOR OFFENSES

This list includes lying, stealing, cheating, disrespect, disobedience, verbal or physical abuse of others, sexual immorality, etc.

### 3-SUSPENSION AND EXPULSION

The following is a partial list of offenses for which a student may be provided with pastoral counseling and/or be subject to being suspended or expelled:

- Using or possessing tobacco or alcohol
- Handling, using, or encouraging the use of drugs
- Handling, using, or encouraging the use of pornography
- Participating in immoral conduct.
- Vandalism, cheating, stealing
- Any dealings with the occult
- Use of profanity
- Leaving school without permission
- Open disobedience or defiance toward a faculty member
- Repeated failure to complete assignments
- Threats and/or violent behavior
- Sexual immorality (statement of faith)

tardies in the lower school WILL result in a parent-principal conference to discuss and remedy the problem.

Seventh grade and older students will be allowed 6 unexcused tardies before discipline begins. If there are habitual tardies, a parent/principal conference will be scheduled.

Wesley Christian School will not be held responsible for students dropped off before 7:30 a.m. Students dropped off before 7:45 a.m. will be charged \$2.00 per student per day.

Students must be picked up from school before 3:30 p.m. Any child not on detention and remaining after 3:30 p.m. will be charged \$10.00 per half hour as a late fee, and the fee will appear on the parent's monthly invoice. If payment is not made, parent will forfeit the privilege to leave student after 3:30 p.m. This fee is necessary because we do not provide an after school program.

## IMMUNIZATION

In order to attend school, the State Board of Health states that a student have the following immunizations:

### Minimum Requirements

Four (4) doses<sup>i</sup> of any combination of DTP, DT, DTP-Hib, DTaP, Td, or Tdap vaccine with at least one (1) dose received on or after the fourth birthday.

Three (3) doses<sup>ii</sup> of any combination of oral or inactivated Polio vaccine with at least one (1) dose received on or after the fourth birthday.

Two (2) doses of Rubeola (Measles) vaccine with both doses received on or after the first birthday and separated by at least one month.

One (1) dose of Rubella (German Measles) vaccine received on or after the first birthday.

One (1) dose of Mumps vaccine received on or after the first birthday.

Three (3) doses of Hepatitis B vaccine.

One (1) dose of Varicella vaccine received on or after the first birthday or positive history of disease for all children admitted to kindergarten, first, second, third, fourth, fifth, sixth, and seventh grades.

<sup>i</sup> This immunization requirement only applies to students entering five-year-old kindergarten, first, second, and third grades in school year 2015-2016. Students previously enrolled in grades 4

## ATTENDANCE

### Absences

It is very important that your child(ren) be at school faithfully. Character is taught by consistent attendance. In addition, students earn better grades. Stress is an unfortunate side effect of poor attendance. Not only does the student have to make up the work they missed while they were out, but they must keep up with the continued work being assigned. Please do all that you can to have your child at school unless ill or there is a family emergency.

A written excuse signed by a parent or guardian **MUST** be sent to the school with the child upon his/her return from an absence. An excuse provided at a later date will not be excused. Absences of three (3) or more consecutive days require a medical excuse from your physician to be excused otherwise unexcused absences will be given.

All unexcused absences will be indicated on the student's transcript. Students with unexcused absences will be permitted to make up missed exams and papers with the teacher's permission.

Any student with more than ten (10) unexcused absences may be required to repeat the entire grade. At the least, the child will be required to make up the days over the summer. The parents will be charged per day of summer school.

A student must be at school by 11 to be considered present for the day. A student may not be dismissed before 12 to be considered present.

### Tardy

Tardy is defined as not being in your classroom and seated by 8:30 a.m. Every three (3) occurrences of an unexcused tardy will be counted as 1 day unexcused absence and will be added to the student's total number of absences.

Lower school (K4 thru 6th grade) parents must provide a written statement **the day of the occurrence** detailing the reason for a student being tardy. Some tardies will be excused (students arriving late due to early morning doctor/dentist appointments, car trouble, etc.) if a note is provided. Some tardies will not be excused (over sleeping, stopping for breakfast, failing to enter the building, etc.) and not providing a statement. Repeated unexcused

## DRESS CODE

All students shall wear clothes that are modest and appropriate for a Christian institution. The Administration reserves the right to determine what is modest and appropriate.

All students shall dress appropriately for weekly chapel service on Mondays. Students must wear regular uniforms for chapel. No t-shirts, shorts, culottes or capris may be worn for chapel. Collared shirts with long pants, skirts, or jumpers are permitted.

All other school days, students shall wear the following. Boys shall wear collared shirts or a school-approved logo t-shirt, either red or black or white, with khaki or black-colored pants. Girls shall wear collared red, black or white tops, blouses or school logo t-shirt with khaki or black-colored pants, skirts, jumpers, or culottes. Girls who wear tights or leggings under their skirt or dress must wear solid white, red, black or khaki. Leggings may not be worn alone and if worn, the skirt or dress must still come to the middle of the knee. Shirts worn under the uniform must also be red, black, and white.

If there is any problem with a student's dress, parents will be notified and informed of the change that must be made. Fads that distract and take away from the school uniform are considered inappropriate and will not be permitted.

Clothes are not to be worn that are overly worn or faded or that have holes.

No student may get a tattoo.

### K-4-6th Grade BOYS

- No heelys (Shoes with wheels)
- Closed-toe shoes only with a closed back or a heel strap. (with socks)
- Hair length and style of cut for boys should be in accordance with school policy (see High School boys section).
- May wear khaki or black-colored short pants, knee length. No cargo pants or shorts are permitted.
- Belt must be worn with pants having belt loops (Except for K4 & K5).
- Shirts with inappropriate words or pictures are not permitted.

- No tank tops. Shirts must be tucked in upon arrival to school.
- No earrings, necklaces, bracelets, rings.

### K-4-6th grade GIRLS

- Make-up is not allowed for K4—6th Grade girls.
- Closed-toe shoes only with a closed back or a heel strap. (with socks)
- No tight fitting clothing to be worn at any time.
- Girls may wear knee-length skirts, culottes, or dresses (except for K4-K5).
- May wear khaki or black pants or knee-length shorts.
- No inappropriate language or designs.
- No spaghetti straps or tank tops.
- Shirts should meet top of pants or skirt at waistline when arms held above head.

### 7th-12th Grade BOYS

- Clothing with inappropriate words or pictures are not permitted.
- Khaki or black-colored pants with belt loops are the only pants allowed. No cargo pants, pants with elastic around the ankle, or shorts are permitted.
- Athletic clothing is not allowed except for official athletic activities.
- Collared shirts must be properly buttoned and tucked in upon arrival to school even if a hoodie is worn. No t-shirts allowed, except official WCS logo t-shirts.
- **Necklaces**, bracelets, earrings and rings (except senior rings) **are not acceptable**, unless medically necessary.
- Caps and hats may not be worn in the buildings.
- Hair must be trimmed in a conventional manner, off the collar, above the eyebrows (1 inch minimum), and off the ears. Sideburns are not to reach below the middle of the ear. A clean-cut, tapered look is required.
- Mustaches and beards are not acceptable.

- No flip-flops or beachwear, but closed toed sandals are allowed.

### 7th-12th Grade GIRLS

- Girls are always to dress modestly, with no tight or revealing clothing.
- Clothes are not to be worn that are overly worn or faded or that have holes.
- Clothing with inappropriate words or pictures are not permitted.
- Collared shirts and modest blouses are allowed. No t-shirts allowed, except approved WCS logo t-shirts.
- Necklines are to be conservative, no lower than two inches below the collarbone.
- Shirts should meet top of pants or skirt at waistline when arms held above head.
- Khaki or black-colored pants, capris and culottes are acceptable. **Pants are to be loose fitting**, not tight to the leg.
- Shorts or athletic clothing are not allowed except for official athletic activities.
- Hems of dresses, skirts, and culottes must come at least to the middle of the knee while standing.
- Splits in dresses and skirts may be no higher than the middle of the knee.
- Appropriate type and quantity of jewelry may be worn.
- No flip-flops or beachwear. Dressy sandals are allowed.

**The Administration reserves the right to determine if dress or appearance is improper.** Students and parents will be notified of improper dress or appearance and will be given time to correct the problem. If the problem persists, parents will be asked to pick up their child and keep the child home until the problem is remedied.