

Wesley Christian School

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2025-2026 School Handbook

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NONDISCRIMINATORY POLICY

Wesley Christian School admits students of any race, color, national, or ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to all students. We also do not discriminate on the basis of race, color, national, or ethnic origin in the administration of its educational policies, admission policies, scholarship or loan programs, athletic and other school administered programs.

*Wesley Christian School
is an educational ministry of
The First Southern Methodist Church
of Orangeburg,
a non-profit, tax-exempt
South Carolina corporation.*

Welcome to Wesley Christian School!

We, the School Board, Faculty, and Staff, of Wesley Christian School welcome you to our school. Christian education is one of the most important decisions in training up a child in the way of the Lord. The investment of your time and money into the life of your child will surely reap eternal results. We feel honored that you have agreed to partner with us in this endeavor. We believe that God is pleased when we put our children's need to develop a relationship with Him as a top priority.

Students, it is our desire that you will grow spiritually, academically, socially, and physically while you are under our care. You are beginning an exciting adventure that can influence the rest of your life.

This Handbook has been provided to better acquaint you with some of our policies and procedures for our school. We ask that you give us your full support so that Wesley Christian School is not only an educational facility, but also an educational family.

PERSPECTIVE

Wesley Christian School stands without apology for the old-time Gospel and the highest standards of morality and Christian behavior.

The objective of having a private Christian school is to obey the Scriptural command of Deuteronomy 6:5-7a:

And thou shalt love the Lord thy God with all thine heart, and with all thy soul, and with all thy might. And these words, which I command thee this day, shall be in thine heart: And thou shalt teach them diligently unto thy children...

It is our purpose and intent to *train up a child in the way he should go....* (Proverbs 22:6)

Teaching is training. Training for life must include training for eternity!

Wesley Christian School is an extension of the Christian home in training young people for time and eternity in a Christian environment. Our school staff works closely with the parents to train the whole child.

The goal of this school is not to reform, but to train Christian youth in every ability to the highest principles of:

Christian Leadership
Individual Responsibility
Good Citizenship
Personal Integrity
Self-discipline

All students must be treated with dignity and respect, free of threats or harassment.

**Attendance at Wesley Christian School is a privilege
and not a right.**

ADMISSIONS POLICY

Wesley Christian School admits students of any race, color, and national or ethnic origin to all the rights, privileges, programs, and activities made available to students of the school. We do not discriminate based on race, color, national or ethnic origin.

STATEMENT OF FAITH

- 1) We believe the Bible to be the verbally inspired Word of God. It is the only complete and final revelation of God to man in this age and is the standard and guide of conduct and action for the school and church.
- 2) We believe that Jesus Christ is the only begotten Son of God, fully God and fully man.
- 3) We believe that the only salvation possible is by the free gift of God through Jesus Christ when an individual repents of his sins and trusts Jesus Christ as his own personal Savior.
- 4) We believe that all men are born with a sinful nature and therefore are lost and need to be saved.
- 5) We believe that all who die with faith in Jesus Christ will go to an eternal heaven. All who die apart from faith in Him will go to an eternal hell.
- 6) We believe that God Almighty is the Creator of all things, time, space, and eternity.
- 7) We believe in the reality of a personality of total evil called Satan.
- 8) We believe that Jesus Christ is risen from the dead and ever lives to make intercession for His people. We believe that this same Jesus is coming again to receive His people unto Himself.
- 9) We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between one man and one woman. We believe that any form of sexual immorality, including but not limited to, homosexuality, lesbianism, bi-sexuality, incest, fornication, adultery, and pornography are sinful

perversions of God's gift of sex. We believe that God disapproves of and forbids any attempt to alter one's gender by surgery or appearance. (Gen. 2:24; 19:5, 13; 26:8-9, Lev. 18:1-30, Rom. 1:26-29, 1 Cor. 5:1, 6:9, 1 Thess. 4:1-8, Heb. 13:4)

- 10) We believe that the only legitimate marriage is the joining of one natural man and one natural woman. (Gen. 2:24, Rom. 7:2, 1 Cor. 7:10, Eph. 5: 22-23)
- 11) We believe that abortion is the murder of the unborn and is a sinful and wicked deed.
- 12) We believe that lawsuits between believers are Biblically wrong and should be avoided if at all possible.

PHILOSOPHY OF EDUCATION

Wesley Christian School began with the premise that true education comes from God. This premise is based on the fact that only Christian education deals with the dimensions of life viewed from a Biblical perspective. True education does not just present data but relates everything to God's plan for mankind.

For an educational program to be academically sound and instructionally effective, it must be founded upon Christian educational principles that recognize the true nature of God, of truth, of knowledge, and of man. Implicit in Christian education are these basic truths:

- Man does possess a spiritual dimension. (Genesis 1:27)
- Education involves the total being spiritually, intellectually, physically, and socially. (Proverbs 9:9)
- Each person possesses unique, individual potential, traits, and needs. (Romans 12:3-8)

The educational experience must involve the development of Christian beliefs, attitudes, and skills leading toward zealous application.

Our philosophy of education is based on God's Word, and all truth will be taught from these perspectives:

A. Reality

God is the personal and purposeful Creator, and He represents the guiding force of the universe. Reality in life involves the understanding that God is real and is active in the lives of men and women today.

B. Truth

All truth is God's truth. Truth is consistent throughout the universe. Truth exists and is absolute. God has revealed Himself through His Scriptures, through nature, and through His Son. Man's understanding of truth comes through a study of the inspired, inerrant, infallible, authoritative Word of God, an understanding of His Creation, and having a personal relationship with Jesus Christ as Lord and Savior.

C. Knowledge

All knowledge must be put in the context of Biblical truth. Any knowledge or personal conviction that serves as a guiding principle in an individual's life must be measured against the standard of truth as revealed in God's inspired Word.

D. Man

Man is created in the spiritual and moral image or likeness of God. Man's essential nature is his freedom to choose or decide for himself what his behavior will be, what he will think, become, and do. Man's essential freedom of choice is affected by his inherent nature and his environment of both good and evil. Therefore, he is in need of special help to choose good and to find fulfillment in a reconciled life made possible by Jesus Christ, the divine Son of God.

E. Christian Education

An integration of Bible truth will be an inseparable and primary part of the total educational process. Christian concepts will be unified with, inseparable from, and central to the academic offerings.

Youth need a steady influence while preparing to live in a complex society. Only the Bible has the answers to man's needs and longings; therefore, it will serve as a final authority for determining our guiding principle on all questions.

PLEDGES

Pledges to the United States Flag, the Christian Flag, and the Bible are mandatory and will be recited daily.

Pledge to the American Flag

I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Pledge to the Christian Flag

I pledge allegiance to the Christian flag, and to the Savior for whose kingdom it stands; one Savior, crucified, risen, and coming again, with life and liberty for all who believe.

Pledge to the Bible

I pledge allegiance to the Bible, God's Holy Word; I will make it a lamp unto my feet and a light unto my path; I will hide its words in my heart that I might not sin against God.

STUDENT GUIDELINES

It is our full intention that every student at Wesley Christian School has fun and takes part in the activities available. The rules and guidelines listed in this Handbook will help make Wesley a better and safer school to attend. Students are expected to abide by a certain code of conduct to maintain their relationship with the school. Students not cooperating spiritually, morally, or scholastically will be dismissed. All conduct in situations relating to Wesley Christian School is expected to be of such character as to bring no unworthy reflection on the school. Whether occurring on campus or off, illegal or immoral activity on the part of any

Wesley student will lead to expulsion or appropriate disciplinary action.

1. The faculty and staff expect each student to use language that is morally proper and constructive.

2. Students must show courtesy and consideration at all times to all faculty members, fellow students, and visitors. Students will address all teachers and adults with "**Yes, Sir**" or "**Yes, Ma'am**".

3. Students may bring cell phones to school but they must be turned off and given to the teacher at the beginning of school. All phones will be returned to the student at the end of school. Students are not allowed to use cell phones during school hours, except in case of an emergency.

4. Students may not bring laptop computers to school unless requested to do so by their teacher.

5. Students may not bring certain items to school. A partial list of these items includes:

Any music devices	Matches or lighters
Any digital device	Chewing gum
Fireworks and like materials	Gaming devices
Knives or guns	Toys or games without permission

STANDARDS OF CONDUCT

1-COURTESY

Christians are supposed to treat everyone with the proper respect and are to show befitting deference to those in authority. Such conduct as talking back, sarcasm, complaining, gossiping, etc., will not be permitted. Neither will disrespect towards those in authority be shown in such ways as slamming down books, slamming doors, etc.

expressions that are offensive. Students should use language that edifies the listener and that glorifies Jesus Christ.

8-PHYSICAL CONTACT

Students will not “bully”, push, hit, kick, scratch, fight, etc., nor will students engage in any physical or promiscuous contact (such as, but not limited to, embracing, handholding, etc.).

9-WORLDLY PURSUITS

The following is a partial list of items in which students are not allowed to participate while attending Wesley Christian:

Vapes or Tobacco in any form	Pornography
Alcohol	Sexual Immorality (see Statement of Faith 9 &10)
Drugs	Dancing

10-OFF CAMPUS

Each student will be held personally responsible for any information he or she posts on any form of social networking media and will be subject to accountability and disciplinary action for content posted in violation of school policy.

It must be crystal clear to both students and parents that any immoral conduct prohibited at school is equally prohibited away from the school. The Christian life is not a game with one set of rules for church and school and another set for everyday life. Regardless of whether the activity takes place at or away from school, the student is equally subject to discipline for those actions, up to and including expulsion.

Parents will be asked to sign a statement acknowledging that they have read, understand, and agree that their child will abide by the Standards of Conduct and that they will not sue (or threaten to sue) the school for the enforcement of said Standards of Conduct.

DISCIPLINARY POLICIES

Discipline is primarily the parent's responsibility. The school seeks to cooperate with the parents in the area of discipline.

1-MINOR OFFENSES

Not all offenses warrant the same discipline. Minor offenses include writing and passing notes, chewing gum, throwing things at others, etc. For such offenses the teacher may require the student to write Bible verses, write sentences, sit in at break time, etc.

2-MAJOR OFFENSES

This list includes lying, stealing, cheating, disrespect, disobedience, verbal or physical abuse of others, sexual immorality, etc.

3-SUSPENSION AND EXPULSION

The following is a partial list of offenses for which a student may be provided with pastoral counseling and/or be subject to being suspended or expelled:

- Using or possessing tobacco, vapes, or alcohol
- Handling, using, or encouraging the use of drugs
- Handling, using, or encouraging the use of pornography
- Participating in immoral conduct
- Vandalism, cheating, stealing
- Any dealings with the occult
- Use of profanity
- Leaving school without permission
- Open disobedience or defiance toward a faculty member
- Repeated failure to complete assignments
- Threats and/or violent behavior
- Sexual immorality (see Statement of Faith)

DRESS CODE

All students must wear clothes that are modest and appropriate for a Christian institution. The Administration reserves the right to determine what is modest and appropriate.

All students will dress appropriately for the weekly chapel service on Mondays. Students must wear regular uniforms for chapel. No t-shirts, shorts, culottes, or capris may be worn for chapel. Collared shirts with long pants, skirts, or jumpers are permitted.

All other school days students will wear the following: Boys will wear collared shirts or a school-approved logo t-shirt, either red, black, or white, with khaki or black colored pants and a belt. Girls will wear collared red, black, or white tops, blouses, or school logo t-shirts with khaki or black colored pants, skirts, jumper, or culottes. Girls who wear tights or leggings under their skirt or dress must wear solid white, red, black, or khaki. Leggings may not be worn alone and if worn, the skirt or dress must still come to the middle of the knee. Shirts worn under the uniform must also be red, black, or white.

If there is any problem with a student's dress, parents will be notified and informed that a change must be made. Fads that distract and take away from the school uniform are considered inappropriate and will not be permitted.

Clothes are not to be worn that are overly worn or faded or that have holes. No clothing with inappropriate words or pictures is permitted.

No student may get a tattoo. **No hats or caps may be worn in the building. Hair color must be natural hair color (example: blonde, brown, etc.).**

K4-6th GRADE

BOYS

- Closed-toe shoes only with a closed back or a heel strap.
Socks must be worn.
- Hair length and style of cut for boys should be per school policy (see High School boys section).
- May wear khaki or black-colored short pants, knee length.

No cargo pants or shorts are permitted.

- Belt must be worn with pants with belt loops (Except K4- K5)
- No tank tops. Shirts must be tucked in upon arrival to school.
- No earrings. One necklace, one bracelet, or one ring may be worn.

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GIRLS

- Make-up is not allowed for K4-6th grade girls.
- Closed-toe shoes with closed back or heel strap (with socks).
- No tight-fitting clothing is to be worn at any time.
- Girls may wear knee-length skirts, culottes, or dresses (except for K4 & K5).
- May wear khaki or black pants or knee-length shorts.
- No spaghetti straps or tank tops.
- Shirts should meet the top of pants or skirts at the waistline when arms are held above the head.

7th-12th GRADE

BOYS

- Khaki or black-colored pants with belt loops are the only pants allowed. No cargo pants, pants with elastic around the ankle, or shorts are permitted.
- No Athletic clothing except for official athletic activities.
- Collared shirts must be properly buttoned and tucked in upon arrival to school even if a hoodie is worn. No T-shirts are allowed, except official WCS logo T-shirts.
- **One** necklace, one bracelet and/or rings (in moderation) may be worn. **No earrings are permitted.**
- Hair must be trimmed in a conventional manner, off the collar, above the eyebrows, and off the ears. Sideburns are not to reach below the middle of the ear. A clean-cut, tapered look is required.
- Mustaches and beards are not acceptable.
- No flip-flops or beachwear; closed-toe sandals are allowed.

GIRLS

- Clothes are to be modest, no tight or revealing clothing.
- Clothes are not to be overly worn or faded or have holes.
- Collared shirts and modest blouses are allowed. No T-shirts are allowed, except official WCS logo T-shirts.
- Necklines are to be conservative, no lower than two inches below the collarbone.
- Shirts should meet the top of pants or skirts at the waistline when arms are held above the head.
- Khaki or black-colored pants, capris, and culottes are acceptable. **Pants are to be loose fitting**, not tight to the leg.
- Shorts or athletic clothing are not allowed except for official athletic activities.
- Hems of dresses, skirts, and culottes must come at least to the middle of the knee while standing.
- Splits in dresses and skirts may be no higher than the middle of the knee.
- Appropriate type and quantity of jewelry may be worn.
- No flip-flops or beachwear. Dressy sandals are allowed.

The Administration reserves the right to determine if dress or appearance is improper. Students and parents will be notified of improper dress or appearance and will be given time to correct the problem. If the problem persists, parents will be asked to pick up their child and keep the child home until it is remedied.

ATTENDANCE

Absences

It is very important that your child(ren) be at school faithfully. Character is taught by consistent attendance. In addition, students earn better grades. Stress is an unfortunate side effect of poor attendance. Not only does the student have to make up the work missed while he/she was out, but also must keep up with the continued work being assigned. Please do all that you can to have your child at school unless he/she is ill or there is a family emergency.

A written excuse signed by a parent or guardian MUST be sent to the school with the child upon his/her return from an absence. An excuse provided at a later date will not be acceptable. Absences of three (3) or more consecutive days require a medical excuse from your physician to be excused; otherwise, an unexcused absence will be given.

All unexcused absences will be indicated on the student's transcript. Students with unexcused absences will be permitted to make up missed exams and papers with the teacher's permission.

Any student with more than ten (10) unexcused absences may be required to repeat the entire grade. Students will be allowed 6 unexcused absences before discipline begins. After the 6th unexcused absence, the student will make up the absence an hour before school (7:30 to 8:30 a.m.) 3 times; or staying an hour after school (3:00 to 4:00 p.m.) 3 times at a charge of \$10.00 per hour for a total of \$30.00. If there are habitual absences, a conference between the parent and principal will be scheduled.

A student must be at school by 11:00 a.m. to be considered present for the day. A student may not be dismissed before noon to be considered present for the day.

Tardy

Tardy is defined as not being in your classroom and seated by 8:30 a.m. Every three (3) occurrences of an unexcused tardy will be counted as 1 day of unexcused absence and will be added to the student's total number of absences.

Parents must provide a written statement THE DAY of the occurrence detailing the reason for a student being tardy. Failure to do so will result in an unexcused tardy.

Lower School (K4 thru 6th grade) Some tardies will be excused (students arriving late due to early morning doctor/dentist appointments, car trouble, etc.) if a note is provided. Some tardies will not be excused (oversleeping, stopping for breakfast, failing to enter the building, etc.) and not providing a statement. Repeated unexcused tardies in the lower school WILL result in a conference between the parent and principal to find a remedy for the tardiness.

Seventh-grade and older students will be allowed to be tardy 6 unexcused times before discipline begins. After the 6th unexcused tardy the student will make up the tardy an hour before school (7:30 to 8:30 a.m.) or after school (3:00 to 4:00 p.m.) at a charge of \$10.00 per hour. If there is habitual tardiness, a parent/principal conference will be scheduled.

Wesley Christian School will not be held responsible for students dropped off before 7:30 a.m. Students dropped off before 7:45 a.m. will be charged \$2.00 per student per day.

Students must be picked up from school before 3:30 p.m. Any child not on detention and remaining after 3:30 p.m. will be charged \$10.00 per half hour as a late fee, and the fee will appear on the parent's monthly invoice. If payment is not made, a parent will forfeit the privilege to leave the student after 3:30 p.m. This fee is necessary because we do not provide an after-school program.

IMMUNIZATION

To attend school, the State Board of Health requires that a student have the following immunizations:

Minimum Requirements

Four (4) doses of any combination of DTP, DT, DTP-Hib, DTaP, Td, or Tdap vaccine with at least one (1) dose received on or after the fourth birthday.

Three (3) doses of any combination of oral or inactivated Polio vaccine with at least one (1) dose received on or after the fourth birthday.

Two (2) doses of MMR.

Two (2) doses of Hepatitis A vaccine.

Three (3) doses of Hepatitis B vaccine.

Two (2) doses of Varicella vaccine received on or after the first birthday or positive history of disease for all children admitted to kindergarten, first, second, third, fourth, fifth, sixth, and seventh grades.

An immunization certificate (form DHEC 1148) or an exception to immunization certificate can be obtained from the

Health Department or your family physician. One form of either kind must be on file in the school office at all times.

CONTAGIOUS ILLNESSES

Please do not send your child to school if any of the following conditions are demonstrated: unusual spots or rashes; sore throat or difficulty in swallowing; elevated temperature over 100 degrees (even if it goes down with use of medication); vomiting or diarrhea; evidence of lice, scabies, or other parasitic infections; and/or redness, itching or discharge from the eye. Note that Wesley Christian School has a “nit-free” policy for readmission after being out of school with lice. This requires a teacher to check the student and certify the child to be nit-free. On the first occurrence of lice, the student will be excused for a maximum of two (2) days from school. Any additional days during 1st occurrence and/or any subsequent occurrence will be counted as unexcused absences from school. The child must be “nit-free” to return.

Students should miss school for the number of days indicated:

1. Measles - four (4) days from onset of rash;
2. Chicken Pox - six (6) days from the last eruption of new vesicles;
3. Mumps - nine (9) days from onset to subsidence of swelling;
4. German Measles (Rubella) - four (4) days from onset of rash;
5. Respiratory Streptococcal Infections, including Scarlet Fever - not less than seven (7) days from the onset if no physician is in attendance or 24 hours from the start of medication.

ILLNESS AT SCHOOL

Students developing minor illnesses (e.g., cough, headaches) may rest in a designated area. If the student does not feel better in a short time, his parents will be contacted to pick him up.

Any student with a fever must be picked up.

MEDICATIONS

We are not required by law to administer medications. Prescription medications will not be given to a student without written permission from a doctor and a parent indicating how many pills are to be given, what time it is to be given, etc. Medications must be accounted for by the parent when given to the teacher. The teacher will keep a log of each pill given that includes the time, the amount, and verification by a witness. It is the parent's responsibility to make sure the medication is always at the school for the child.

The school and teacher will be held harmless in any and all claims arising from the administration of this medication at school or school-related events. The parent is welcome to come to the school to administer medication to the child.

The parent will be given a form to be filled out by them and their child's physician.

TELEPHONE USAGE

The school telephones are reserved for official school business and emergencies only. Unnecessary use of the telephone will not be allowed. Students are not permitted to receive calls unless they are true emergencies.

FIRE DRILL

At the sound of the fire alarm, the students with their teacher will walk out of the building in an orderly manner to the area towards the picnic tables by the school entrance. When the "all clear" is given, students will return to their classrooms walking in a straight line without running, pushing, or talking.

A fire drill will be held monthly during the school year.

VISITORS

All visitors are required to check in at the school office and may be asked to present identification, state their purpose, and

state the intended length of their visit.

LUNCH

Wesley does not provide lunch. Students must bring their lunch and snacks to school each day. Wesley provides vending machines for students to purchase drinks and snacks during their breaks and at lunchtime. If it's necessary to deliver your child's lunch after school starts, please deliver it to the office. This should be a rare occurrence. Please be prepared.

SCHOOL CLOSINGS

The Wesley Christian School administration will make a determination about closing the school during inclement weather. Such closings will be announced on local radio stations WORG-FM (100.3) and WGFG-FM (105.1) as well as television stations WIS - TV 10 and WLTX - TV 19 in Columbia. It will also be published on the Wesley FaceBook page. You will also receive a text or phone call from your child's teacher or be notified on Classroom Dojo.

STUDENT VEHICLES

Students who drive to school must receive parental permission before he/she can drive on school property. This permission should be submitted to the school office in writing. Students not observing the speed limit or are viewed to be driving dangerously will not be allowed to drive on the school property. Wesley Christian School reserves the right to revoke the driving privilege of any student who violates the school driving policy. Once at school, students must receive the teacher's permission to return to their cars during the school day.

STUDENT TRANSFERS

Students transferring from Wesley Christian School to another school must have his/her account **paid up-to-date**. Neither Transcripts, Report Cards, nor Diplomas will be issued to any

student whose account is in arrears. A \$200 fee for early withdrawal will be charged.

SEARCHES

In the event that the school suspects a student possesses an unapproved item, Wesley Christian School reserves the right to search any student's person or belongings. Such a search may be conducted with or without the students' or parents' permission. When the parent registers the child, it is understood that parental consent to such searches has been given. Subject to searches are automobiles, book bags, backpacks, purses, pockets, desks, etc.

GRADING SCALE AND PROMOTION

100 - 93	A	76 – 70	D
92 - 8	B	69 & below	F
84 - 77	C		

Elementary school students who fail Reading **or** English **or** Math will be retained in their present grade and not promoted. Any student who fails any **two** subjects will be retained in their present grade.

REQUIREMENTS FOR GRADUATION

A minimum of twenty-four (24) units of credit are required for graduation.

All students are required to complete the same number of units but may choose different courses of study within a given field.

Valedictorian and Salutatorian will be awarded to the students with the two highest GPAs in the class.

Seniors will not be permitted to march in commencement exercises if they lack any credits for graduation.

PARENT ORIENTATION

It is imperative that parents thoroughly understand the philosophy of education and the methodology of instruction. Therefore, all parents are required to attend the Parent

Orientation (Roundtable Discussion) held before the beginning of the school term. The day and time will be listed on the School Calendar.

PARENT-TEACHER ORGANIZATION

The P-T-O Meetings are held at the beginning of each quarter, four (4) times a year. These meetings promote good understanding between home and school, parents and teachers. These are informative, helpful times that build harmony and a spirit of cooperation. We encourage every family to actively participate in these meetings. **We must have the support of each parent for Wesley Christian School to succeed.**

Report Cards will be issued at the end of the first, second, and third quarter P-T-O meetings and at the final Awards Day.

PARENT CONFERENCES

You may schedule a conference with your child's teacher any time you feel such a conference is needed. Parents should not expect a conference to be scheduled at a time that will interfere with the teacher's daily class duties.

PARENT VOLUNTEERS

Parent volunteers are a vital part of the success of Wesley Christian School. Assistance is always needed in areas such as fundraising, construction, teaching, mentoring, field trip chaperones, transportation, and social functions. An opportunity will be presented at the beginning of the school year for each family to sign up in their area(s) of interest.

PARENT INVOLVEMENT

The active participation of each parent is essential to the education of each child, and must not be delegated to others. Wesley Christian School seeks to aid and supplement, not replace, the parents in the responsibility of training and teaching their children. Together, the parent-school team works to develop each child toward physical, mental, emotional, and spiritual maturity.

PARENTS IN THE CLASSROOM

The time that a teacher spends with his/her student is very precious. Any interruptions or distractions detract from the education of your child. Therefore, for the sake of all our students, parents are not allowed to monitor, observe, or sit in the classroom of any student, unless approved by the principal.

PRACTICAL PARENTAL RESPONSIBILITIES

- Kindergarteners **MUST** be potty-trained, including being able to care for their own hygiene after trips to the restroom.
- Be sure your child arrives at school on time each day and is not tardy.
- Help your child develop a positive attitude toward school and their teacher.
- Make a schedule for your child – playtime, study time, TV, and bedtime– and follow it.
- Get your child up in the morning, allowing time to get dressed and eat breakfast in a calm atmosphere before going to school.
- Go to school and meet your child's teacher to show support and concern for your child's education and his/her behavior.
- Know the teacher's objectives and the format in which they are implemented to more fully understand his/her teaching method.
- Make yourself visible around the school at fundraisers and special events. It will make your child happy and proud. Plus, you can help the school, which can be very rewarding to you.
- Teach your child to learn at home. Remember that you are also a teacher!
- Provide a quiet, private place for your child's study time at home.
- **DON'T** do your child's homework for him — he may someday fail because of dependence on you. You will not be there on test day!
- Instill values in your child such as respect, honesty, and dependability.

- Teach your child the importance of getting along with others.
- See that your child eats well-balanced meals every day.
- Instill clean health habits at an early age.
- Review your child's progress at the end of the day. Give assurance that he or she is doing well.

OUR EXPECTATIONS OF PARENTS

Our purpose as Christian educators and Christian parents is to fulfill our God-given responsibility in training our children.

Wesley Christian School is best able to serve parents who:

- Desire a Christ-centered education for their children which will prepare them for Christian service in whatever area the Lord directs.
- Desire a sound academic education in a healthy school atmosphere, which promotes growth in Godly wisdom and righteous character.
- Are in agreement with and support the implementation of our mission, policies, and practices.
- Are striving to provide a spiritual home environment by demonstrating Biblical principles, attitudes, values, and conduct. (Ephesians 4:29)
- Lovingly provide training, instruction, correction, and discipline in the home for their children, according to Biblical principles. (Proverbs 22:6)
- Guard and protect the hearts and minds of their children from immoral and impure influences, such as unedifying friendships, occult persuasions, and compromising music, video, and TV programs. (Philippians 4:8)
- Are actively involved with their local church, and are loyal to their church family and pastor.
- Are willing to support the school wholeheartedly by regularly praying for the staff, students, and parents; promptly paying tuition and other related fees, and communicating regularly with staff about issues of concern.
- Deal with conflict in school relationships according to Biblical principles and will not consider filing or bringing

litigation against our school. Parents will agree, and we pledge, to resolve any disputes through Christian mediation. *Moreover, if thy brother shall trespass against thee, go and tell him his fault between thee and him alone; if he shall hear thee, thou hast gained thy brother. But if he will not hear thee, then take with thee one or two more, that in the mouth of two or three witnesses every word may be established.* (Matthew 18:15-16)

- Seek to strengthen the school by speaking well of staff, students, and other families. *Be kindly affectioned one to another with brotherly love; in honor preferring one another.* (Romans 12:10)

FINANCIAL INFORMATION

The Administration reserves the right and privilege to make any additions, deletions, and/or amendments to this *Handbook* that it considers necessary to promote the purpose of Wesley Christian School within the framework of Biblical principles.

In the event of withdrawal, transfer, or expulsion, the parents are responsible for full payment and other fees. Full payment of tuition and other fees must be paid through the end of the month for grades K-4 through 6 and the end of the semester for grades 7 through 12. The school reserves the right to withhold report cards, diplomas, and student records until tuition and other fees have been paid in full. By signing the Student Handbook Agreement (or the initial Application Statement or an Application for Re-enrollment) you are giving authorization to the school to withhold report cards or other records until tuition and other fees have been paid in full.

For a list of current tuition fees, please see the Tuition and Fees Statement. You may request a copy from the School Office.

Payment on your account is due by the 10th of each month.

No account will be permitted to become more than one (1) month behind. If this occurs, your child/children will not be allowed to attend classes until the account is brought current.

TUITION PAYMENTS

1. Tuition payments paid in total at the beginning of the academic year will receive a 5% discount.
2. Tuition payments may be paid monthly in 12 equal installments beginning June 10th and continuing through May 10th the following year. Payments may be split each month into ½ payments, due on the 1st and 15th; however, such terms must be pre-approved.
3. All tuition payments and school-related fees are to be paid as specified on the Financial Form.
4. If payment is not made by the end of the month, a \$25.00 late charge may be assessed, unless arrangements have been made with the school.
5. Postdated checks will not be accepted unless the date on the check allows the check to be cashed before the 10th of the month in which the payment is due.
6. If the bank returns a check for “insufficient funds” then the parent’s account will be charged \$30.00 for each returned check. The parent will be contacted for permission to redeposit the check or secure a replacement. Payment must be honored within 10 days.
7. If a student is expelled during the school year, a \$200.00 withdrawal fee will be charged. Tuition payments will be refunded on a pro-rata basis for any prepaid months remaining in the school year not including the month in which the student is expelled.
8. If a family withdraws voluntarily, a \$200.00 withdrawal fee will be charged. Parents are responsible for full payment of any fees and tuition payments for all services rendered, regardless of academic progress, for the full month in which their student(s) attended school.

TUITION and FEES - 2024-25

	<u>K4 and K5</u>	<u>\$3,350.00</u>
12-month Payment	\$3,350.00	\$279.17/month
10-month Payment	\$3,350.00	\$335.00/month

	<u>1st – 12th Grade</u>	<u>\$3,950.00</u>
12-month Payment	\$3,950.00	\$329.50/month
2 nd Child	\$3,830.00	\$319.17/month
3 rd Child or more	\$3,710.00	\$309.17/month
10-month Payment	\$3,950.00	\$395.00/month
2 nd Child	\$3,830.00	\$383.00/month
3 rd Child or more	\$3,710.00	\$371.00/month

Payment in Advance: Any account paid in full before August 1 will receive a 5% discount on the full year tuition.

First Child: \$3,752.50

Second Child: \$3,638.50

Third Child: \$3,524.50

A Registration Fee of \$125.00 is due upon enrollment. A book deposit for K-4 through 8th grade of \$100.00 will be due by August 10th. The book balance is due by December 10th.

Early arrival Fee: \$2.00 per morning. This fee is for any child dropped off before 7:45 a.m.

Late pick-up Fee: \$10.00 **per half-hour**. This fee begins at 3:30 p.m. each afternoon.

Early withdrawal fee is \$200.00

Payment in Advance: Any account paid in full before August 1 will receive a 5% discount on the full-year tuition.

A \$5.00 fee will be charged for any forms or report cards that must be re-issued after 1 replacement.

Payment on your account is due by the 10th of each month beginning on June 10 for a 12-month schedule. It is due August 10 for a 10-month schedule.

No account will be permitted to become more than one (1) month in arrears. If this occurs, your child/children may not be

allowed to attend classes until the account is brought up to date

RE-ENROLLMENT

All families wishing to return to Wesley Christian School must complete and return the re-enrollment forms prior to the beginning of the new school year. **No student has an absolute right to re-enroll.** Applications for re-enrollment will be approved at the sole discretion of the school. Wesley Christian School reserves the right to deny re-enrollment to any student who violates the Standard of Conduct.

If parents or students are not in harmony with the school standards and policies, students will not be allowed to re-enroll.

WITHDRAWAL PROCEDURES

1. The Principal will communicate with parents regarding the withdrawal procedure. An Exit Interview is requested.
2. A Student Withdrawal Form must be submitted to the school office.
3. The student must undergo a check-out procedure in which all books and any other school property are returned to the school.
4. All financial obligations must be paid in full, including tuition for the last month and any additional days attended plus the withdrawal fee. Parents who have prepaid tuition will be reimbursed for the months not attended after completion of the withdrawal procedure. Curriculum and registration fees are non-refundable.

CHANGES IN THE HANDBOOK

The Administration reserves the right and privilege to make any additions, deletions, and/or amendments to this Handbook that it considers necessary to promote the purpose of Wesley Christian School within Biblical principles.

*Wesley Christian School is a ministry of the
First Southern Methodist Church of Orangeburg*